



## **Flammable Lighters, Torch Lighters, Candles, Fire Pits, Fireplaces and Hot Works**

The Las Vegas Convention and Visitors Authority and Clark County Fire Code prohibit flammable liquid, gasses or solids in the Las Vegas Convention Center

If you intend to display, sample or demonstrate lighters or torch lighters or have any butane/refill containers or candles in your booth review this important information.

**Per the Las Vegas Convention Center, you are required to have a fire extinguisher in your booth, type 2A10BC with a current Nevada Inspection Tag and a fire permit for lighters than can be locked in the on position, candles, fire-pits and fireplaces. A #10 2A:20BC with a current Nevada Inspection Tag and a Hot Works permit for any Hot works activities.**

### **STORAGE OF LIGHTERS AND FUELS IN A BOOTH IS PROHIBITED.**

Reasonable accommodations can be made for items that are for demonstration purposes.

#### **LIGHTERS**

**For display:** Empty lighters on display is allowed.

**For demonstration:**

- 1) Requires a fire extinguisher in your booth, type 2A10BC fire extinguisher with a current Nevada Inspection Tag.
- 2) If a torch lighter can be lit and can be locked in the on position, you need a permit from Clark County Department of Building and Fire Prevention. [Click here](#) for additional information.

**For giveaways:** Exhibitors can keep a one-day supply of lighters in the booth, if giving away lighters to attendees.

#### **TORCH LIGHTERS**

**For display:** Empty butane/propane torches for display is allowed.

**For demonstration:**

- 1) If a torch lighter can be lit and can be locked in the on position, you need a permit from Clark County Department of Building and Fire Prevention. [Click here](#) for additional information.
- 2) Requires a fire extinguisher in your booth, type 2A10BC fire extinguisher with a current Nevada Inspection Tag.

#### **REFILL CANISTERS/CONTAINERS**

Fuel refill containers on display must be empty. This includes all butane or propane refill tanks and containers of lighter fluid. All other flammables on display (such aerosol spray cans) must be empty display models.

#### **CANDLES**

Any candles that will be on display and lit require an Open Flame Permit

#### **Open Flame Fire Pits or Fireplaces**

Fire Pits not fully enclosed with a glass front or a protective heat/contact barrier will require an Open-Flame Permit from the Clark County Fire Department. Natural gas and approved LPG (propane) quantities will be allowed in the halls. A barrier is required to prevent an attendee/exhibitor from coming into contact with an open flame.

#### **Hot Works**

Hot works is any activity that creates sparks or uses an open flame, including, but not limited to, brazing, soldering, cutting, arc welding, oxy-fuel gas welding, hot taps, and torch-applied roofing or flooring, or any activity that creates

sparks. When hot work is performed during a show or event, a hot work permit must be obtained from the Clark County Department of Building & Fire Prevention.

For Demonstration:

- 1) All demonstrations must be performed on a non-combustible surface (no carpeting, either bare concrete or a solid non-combustible surface such as metal plating or rubber mats.
- 2) A large 10-pound 2A:20BC fire extinguisher is required for all hot works activities within Clark County. The extinguisher is required to have a current Nevada Inspection Tag.
- 3) A fire-watch is required no less than 30 minutes after the hot works activity is completed.
- 4) Proper shielding from the welding arc is required.
- 5) Signage stating that "Hot Works in Progress" is required to be visible to all attendees.
- 6) Proper PPE is required for persons performing hot work activities.

Applications for open flame permits can be submitted online or by email: [permits@ClarkCountyNV.gov](mailto:permits@ClarkCountyNV.gov)


<https://aca-prod.accela.com/CLARKCO/default.aspx>

Select the box labeled Candles and Open Flames and fill out the required information prior to submitting. If you need assistance, please contact the LVCVA Safety and Fire Prevention Office for assistance, (702) 892- 7413.


Enter quantity 1 otherwise you will be charged the permit fee times the number entered, for example and so long as the fee remains unchanged from 2022 (\$90.00) quantity 1 = \$90.00 whereas if you enter quantity 10 you will be charged \$900.00.


## Clark County Fire Department (CCFD) Permit Application Portal:

<https://aca-prod.accela.com/CLARKCO/default.aspx>



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### RELATED PAGES

- [Citizen Access Portal](#)
- [How Do I? / FAQ](#)
- [\(Mapping\) Which Jurisdiction Am I In?](#)
- [Service Groups](#)
- [Industry Notices / Boards & Committees / Calendar](#)
- [Contact Us](#)

Home > Government > Departments > Building & Fire Prevention > Citizen Access Portal

## Citizen Access Portal

See below some Citizen Access Portal How-To-Guides and tools

*We are excited to announce we are moving to a new Electronic Plan Review System-ePermitHub! The new system offers many great features, including a Plan Room that will improve your submission experience. The new system will also feature great training videos to take you through the new and improved process. Coming March 2021! Go check out a preview of the new [Plan Room](#)!*

[Citizen Access Knowledge Base](#)

[How-To-Setup an account](#)



[Add an account Delegate/Contact](#)

[Check your permit status](#)

[Report Technical Concerns with our Online Services](#)

## Create a portal account:

<https://citizenaccess.clarkcountynv.gov/CitizenAccess/Login.aspx>




Home Building Comprehensive Planning Fire Prevention Public Response Office Public Works

Announcements ☐ Accessibility Support Register for an Account Login

### Clark County Citizen Access

Need help? Click below for the latest process and department updates as well as many helpful guides for using our online functions.

[Citizen Access Knowledge Base](#) (Building & Fire Prevention)  
[Citizen Access Knowledge Base](#) (Comprehensive Planning)



User Name or E-mail:  Password:  [Login »](#)

☐ Remember me on this computer [I've forgotten my password](#) [New Users: Register for an Account](#)

### Please Login

Many online services offered by the County require login for security reasons. If you are an existing user, please enter your user name and password in the box on the right.

### New Users

If you are a new user you may register for a free Citizen Access account. It only takes a few simple steps and you'll have the added benefits of seeing a complete history of applications, access to invoices and receipts, checking on the status of pending activities, and more.

[Register Now »](#)

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## Fire Prevention Tab – Apply for permit

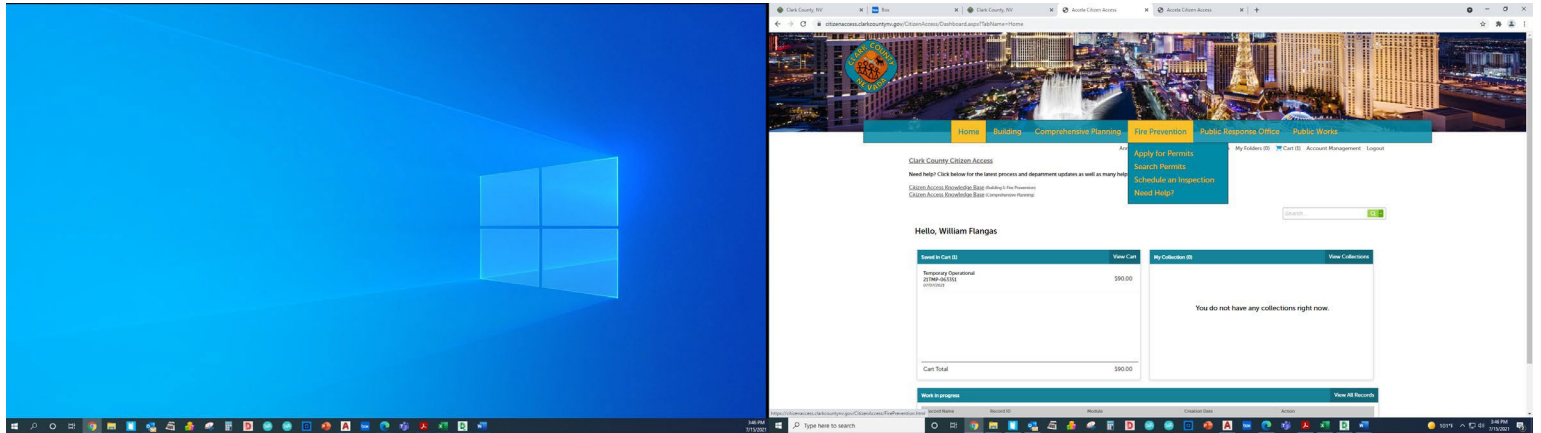


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[Citizen Access Knowledge Base](#) (Building & Fire Prevention)

[Citizen Access Knowledge Base](#) (Comprehensive Planning)



## Accept terms and continue application:



### Fire Prevention

#### Online Application

Welcome to Agency's Online Permitting System. Using this system you can submit and update information, pay fees, schedule inspections, track the status of your application, and print your final record all from the convenience of your home or office, 24 hours a day.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer below before beginning your application.

#### General Disclaimer

While the Agency attempts to keep its Web information accurate and timely, the Agency neither warrants nor makes representations as to the functionality or condition of this Web site, its suitability for use, freedom from interruptions or from computer virus, or non-infringement of proprietary rights. Web materials have been compiled from a variety of sources and are subject to change without notice from the Agency as a result of updates and corrections.

☒ I have read and accepted the above terms.

[Continue Application »](#)



## Choose Temporary Event Permits (Plan Upload Required) and continue application:

The screenshot shows the Accela Citizen Access website. The top navigation bar includes links for Home, Building, Comprehensive Planning, Fire Prevention, and Public Response. The Fire Prevention section is active. Below the navigation bar, there is a search bar and a list of record types. The record types are: Fire Prevention Construction Permits, New Fire Annual Operational Permits, Temporary Event Online Permits, Temporary Event Permits (Plan Upload Required), and Temporary Operational. The Temporary Operational option is selected. A 'Continue Application' button is visible at the bottom of the record type list.

Home Building Comprehensive Planning Fire Prevention Public Response

Announcements Logged in as: William Flangas My Folder

Fire Prevention

Select a Record Type

Choose one of the following available record types. For assistance or to apply for a record type not listed below please contact us at 702-455-7316.

Search

- Fire Prevention Construction Permits
- New Fire Annual Operational Permits
- Temporary Event Online Permits
- Temporary Event Permits (Plan Upload Required)
- ☒ Temporary Operational

Continue Application »

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## Fill in appropriate boxes:

The screenshot shows the 'Temporary Operational' permit application form. The form is divided into four steps: 1 Step 1, 2 Review, 3 Pay Fees, and 4 Record Issuance. The first step, 'Step 1: Step 1 > Page 1', is active. The form contains several fields for permit information, including Permit Type, Quantity Type, Declared Quantity, Name of Event, Event Move-In, Event Move-Out, Set Up Inspection Date, Set Up Inspection Time, and Overtime Inspection Required. A yellow arrow points to the 'Permit Type' dropdown menu, which is set to 'Candles and Open Flames'. A red box highlights the 'Declared Quantity' field, which is set to '1'. A yellow box with text points to the 'Permit Type' dropdown menu.

Temporary Operational

Search...

1 Step 1 2 Review 3 Pay Fees 4 Record Issuance

Step 1: Step 1 > Page 1

Permit Information

TEMPORARY

\* Permit Type: Candles and Open Flames

\* Quantity Type: Device Count

\* Declared Quantity: 1

\* Name of Event: ASD 2021

\* Event Move-In: 07/19/2021

\* Event Move-Out: 07/23/2021

\* Set Up Inspection Date: 07/20/2021

Set Up Inspection Time: 08:00

Overtime Inspection Required: ☐ Yes ☒ No

Use drop down menu and choose type of permit (Candles/Open flames, Hot-Works) .

Enter quantity 1 otherwise you will be charged the permit fee times the number entered, for example and so long as the fee remains unchanged from 2022 (\$90.00) quantity 1 = \$90.00 whereas if you enter quantity 10 you will be charged \$900.00

Based on the Event Date Information, the Plan Examination Service Level has been selected:

#### SERVICE LEVEL

\* Initial Service Level: 20-Days

#### Project Name and Detailed Description

\* Project / Venue / Business Name

Las Vegas Convention Center

Sub-Property /Venue Location

West Hall 1 - Booth ###

Scope of Work:

**Fill in LVCC Address:**

**3150 Paradise Rd (pick first parcel number)**

**300 Convention Center Dr (parcel number will fill in automatically)**

**Address Search Result List**

**Addresses**

Showing 1-1 of 1

Address	City	State	Zip
3150 PARADISE RD, Secondary, 1414.48, LAS VEGAS CLARK NV 89109	LAS VEGAS	NV	89109

**Associated Parcels**

Showing 1-4 of 4

Parcel Number	Lot	Block	Subdivision
<input checked="" type="radio"/> 162-10-302-002			
<input type="radio"/> 162-10-401-004			
<input type="radio"/> 162-10-401-005			
<input type="radio"/> 162-15-101-013			

**Associated Owners**

## Applicant/Contact

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

✔ Contact added successfully.

**William G Flangas**

**LVCVA**

wflangas@lvcva.com

Home phone:

Mobile Phone:

Work Phone: (702) 892-7513

Fax:

Edit Remove

▼ Contact Addresses

**Add Address Information**

To edit a contact address, click the address link.

Showing 0-0 of 0

Address Type	Recipient	Address	Action
No records found.			

**Fill in applicant information:**

**Fill in submitting company:**

**Select Add New under submitting company. Choose either Individual or Organization. Fill in rest of contact information. Please make sure that the Cell Phone is filled out because the Clark County Fire Inspector will attempt to contact the booth when performing the on-site inspection.**

## Contact Information

\* Individual/Organization:

Individual

\* First:

William

Middle:

G

\* Last:

Flangas

Organization Name

Organization Contact Name

William Flangas

Business Phone:

(702) 892-7513

\* Cell Phone:

(702) 285-3804

Contact Method

Email

\* E-mail:

wflangas@lvcva.com

▼ Contact Addresses

Add Address Information

To edit a contact address, click the address link.

Showing 0-0 of 0

Address Type	Recipient	Address	Action
No records found.			

**Fill in on-site contact information with cell phone numbers:**

**Acknowledge that you will upload plans, documentation and attachments:**

Temporary Operational

Search...

1 Step 1

2 Review

3 Pay Fees

4 Record Issuance

Step 1: Step 1 > Page 2

\* Indicates a required field.

Custom Fields

PLAN ROOM ACKNOWLEDGEMENT

\* I acknowledge that I ☐ will upload plans, supporting documentation, and attachments:

Continue Application >

Save and resume later



## Check out and pay fees:

Announcements

Logged in as: William Flangas

My Folders (0)

Cart (1)

Account Management

Logout

Fire Prevention

Temporary Operational

1 Step 12 Review3 Pay Fees4 Record Issuance

Step 3: Pay Fees

Listed below are preliminary fees based upon the information you've entered. Some fees are based on the quantity of work items installed or repaired. Enter quantities where applicable. The following screen will display your total fees.

Application Fees

Fees	Qty.	Amount
FP Permit Fee	90	\$90.00

TOTAL FEES: \$90.00  
Note: This does not include additional inspection fees which may be assessed later (Excludes Annual Operational).

Check Out »

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**\*\*This is as far as we can go prior to completing and paying for the transaction.**

**Only enter quantity 1 otherwise you will be charged the fee for the times the number entered, for example the fee remains unchanged (\$90.00) quantity 1 = \$90.00 whereas if you enter quantity 10 you will be charged \$900.00**

**After this page, there are (3) upload areas:**

- Plans file – Spec sheets of equipment and floor plan with location
- Application file
  - The pdf of the application they are asking to be uploaded (redundant I know)
- Correspondence file – any explanations you have and/or SDS sheets

**Link:** [Permit Application](#)

**Questions:**

- T: 1 (702) 455-3000
- E: [permits@ClarkCountyNV.gov](mailto:permits@ClarkCountyNV.gov)

Once the permit is filed, check the portal for updates on the permit process or to see if any other documentation is required. Once the permit is approved pending inspection, a Clark County Fire Inspector will attempt to contact the phone number listed in the application. The inspection will generally be the day before or the day of the show. You will be allowed to demonstrate your booth with approval from the fire inspector.

Please have either hard or digital copies of booth plans, structure plans, Safety Data Sheets (SDS) and any other documents that were submitted to the County.