

KEY EXHIBITOR DEADLINES



Wednesday, November 1

Official Show Guide listing deadline for the printed Show Guide (in the [Exhibitor Portal](#))



Friday, November 17

Best of IBS Awards application deadline (in the [Exhibitor Portal](#))



Friday, January 12

Badge request deadline in order to receive them in advance (in the [Exhibitor Portal](#))



Friday, January 12 @ 12:00 PM PT

Catering ([Sodexo](#)) discount deadline



Tuesday, January 16

Lead retrieval ([Maritz](#)) discount deadline



Friday, January 20

Floral ([Floral Expo](#)) discount deadline



Monday, January 22

Advanced freight receiving starts

International shipping: [click here](#) for information and deadlines



Wednesday, January 24

EAC request deadline (in the [Exhibitor Portal](#))

[Freeman](#) discount deadline: Audio Visual, Flooring, Furnishings, Utilities & Electrical, Signs & Graphics, Freight, Labor & Cleaning Services



Friday, January 26

WiFi ([Cox](#)) discount deadline

Security ([DTA Security Services](#)) discount deadline



Tuesday, February 6

Photography ([Oscar & Assoc](#)) discount deadline



Monday, February 12

Booth Staffing ([Event Pros](#)) deadline to book



Wednesday, February 14

Hanging signs deadline to be delivered to the advance warehouse

Advanced freight deadline



Wednesday, February 21

Show-site freight receiving starts



**Wednesday, February 21 -
Monday, February 26**

Exhibitor move-in. Target plans: [Central](#) | [South](#) | [West](#)



**Thursday, February 29 -
Sunday, March 3**

Exhibitor move-out

IBS EXHIBIT HALL HOURS:

Tuesday, February 27 - Thursday, February 29

9:00 AM - 5:00 PM

BUILDERSSHOW.COM/PREPARING-TO-EXHIBIT

NEED ASSISTANCE?

Contact us at exposales@nahb.org